Go from inundated…

...to liberated!

Help your school save time, improve enrollment and fulfill its mission.

Simplify your school's administrative tasks and set it up for success. With Gradelink Student Information System, you'll empower your school to perform at its best with integrated management, teaching and learning tools.

It's easy to get up and running with Gradelink. We'll walk you through the process step by step.

Schedule a free demo.
A friendly, no-pressure webinar session to discuss your needs.

Let us get you set up.
We custom build your account and train your staff — usually in a week.

Rest assured.
We back you up with top-rated personalized support.

ADMINISTRATION DESK

> *"The benefits are outstanding for teachers, administrators and school support staff."*
> — *Jamie B.*

Centralizes Everything
Simplify all of your grading, attendance and other administrative tasks.

Completely Cloud-Based
Work anywhere internet access is available.

Fast and User-Friendly
Spend less time clicking and more time doing what you do best—educating. Watch a live demo: gradelink.com/setfree.

Schoolwide Communication
Connect administrators, teachers, parents, and students.

Stable and Secure
Your data is protected and backed up daily.

Amazing Service
Personalized, friendly training and support.

The Industry's Highest-Rated SIS

The awards keep stacking up. Our 1300+ schools have made us the highest-rated K-12 SIS on independent review sites like Capterra, GetApp and G2 Crowd in multiple categories.

G2 Crowd
Highest Satisfaction:
• Overall Student Information System
• SMB Student Information System
Winner:
• Mid Market Implementation
Winner, All Categories:
• Gradelink vs. PowerSchool

Capterra
Highest-Rated Software:
• Classroom Management
• Gradebook
• School Administration
• Student Information System

GetApp
Highest-Rated Software:
• Customer Support
• Student Information System

Student Records

The information you need at your fingertips.

Student Information

Managing all of your student information is easy. Store addresses, demographic data and more for each student. Track enrollment status and even create your own custom tags to suit your school's needs. Export data to Excel, access and print dozens of reports, and so much more.

> *"All of our records [are] in one spot. If I run into an issue, customer service is ready to help."*
>
> *— Ben M.*

Classes

Take full control of your classes. Configure credits, grade scales, graduation requirements, titles and more, all customized to your school's values. Set up once, then use it term after term.

Block Scheduling

Configure rotating block schedules on a weekly or bi-weekly basis, including times and locations. Insightful reports bring clarity and color to printable schedules.

Medical Data

Authorize staff to provide easy access to medical records, including immunizations, medications, medical history and more in the full-featured medical section.

State Reporting

Gradelink supports a growing list of state reports, so your school can have a best-in-class SIS experience while meeting requirements for your state.

Family Contacts

Stay in the know on who's who with family contact information, shared contacts, address labels and a family directory.

Attendance & Behavior

Keep track of everyone.

Attendance Marking and Reporting

Taking attendance is a snap. Once submitted, these records are immediately available to the school office so administrators can see who was marked absent, tardy, etc.

Choose daily attendance – featuring commenting and tracking for multiple attributes – or take attendance for each subject – with optional conduct grades.

Behavior

Document discipline incidents and behavioral issues. See patterns and notify teachers of potential conflicts.

Preschool Sign-In

Make a great impression on parents with Preschool Sign-In. It's easy for them to check students in and out securely on a computer, tablet or smartphone. Administrative staff can see instantly which students are on campus.
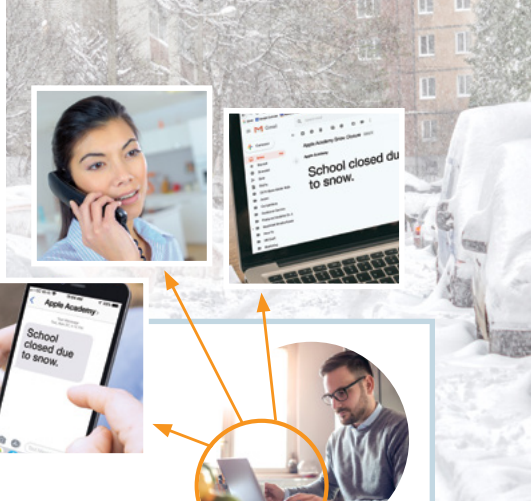
Use Preschool Sign-In to automatically record attendance each day. Speed up your billing process with a record of each student's time in the classroom.

"My experience with Gradelink was awesome!"
— Anna H.

# Communication & Marketing Tools

Get the word out.

SmartSend Pro*

Send urgent text messages right from Gradelink to your entire school family. Record a crucial voice message for mass phone broadcast, even on landline phones. Helpful features like custom lists, scheduling and history logs make communication even easier.

SmartSend Email

Keep your staff, your students and their families connected with user-friendly, built-in email. Schedule emails to be sent at a specific date and time.
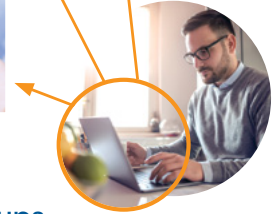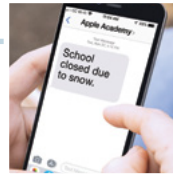
Custom Groups

Ever need to quickly send an email to everyone on the soccer team? Or perhaps to just your alumni? It's easy with the custom Group Creator. Quickly filter recipients by type, status, class and more. Make lists for any situation or group, and they'll be a click away.

School News & Teacher Pages

Communicate important events with the entire school using a School News page. It's the first thing students and parents see when they log in and it can even be posted on your school's website. Keep each class informed with Teacher Pages, personalized web pages for teachers to use as announcement boards, newsletters, class/course pages, and more.

It's easy to add and edit content anytime, including text, pictures, and links for file downloads.

Calendars

Keep everyone in sync with integrated calendars. The faculty calendar shows events only to your staff, while the all-school calendar is visible to parents and can be embedded on your school's website. Teachers can even have class calendars, with homework assignments automatically showing on the date due.

School Websites

Essential for recruiting and communication.

A modern, appealing website is a crucial tool for sharing your school's core values, marketing to prospective families and boosting your admissions.

We design websites that do all that, yet are easy to maintain. You'll get a personal web consultant who will take you through the process step by step, ensuring we build your site to your satisfaction. Your custom site will include:

- Your school's logo, colors and more.

- Photo galleries and videos you can update yourself.

- An automated scheduling app to book more tours. One school booked *five tours in the first week* with its new website!

- Integration with Gradelink Calendar or Google Calendar.

- Integration with online enrollment*.

- Integration with social media — Facebook, Twitter, YouTube and others.

- Responsive design optimized for smart-phones and tablets.

Call us today at 800-742-3083 to get started or find out more.

> *"In just the first week, five families booked tours on our new website. Saves us so much paper work and hours spent handling calls."*
> — *Heather G.*

Online Admissions

Improve your enrollment.

Streamline Your Admissions

Cut hours of paperwork and improve enrollment with EnrollMe, Gradelink's online enrollment system. When EnrollMe is embedded on your school's website, parents can register securely at home or on the go. Once prospective parents submit their enrollment information, it appears right in

Gradelink where applicants can be reviewed and approved.

You can even set up a workstation in your school office, an open house or a recruiting event and let eager parents register securely on the spot.

EnrollMe is an add-on to Gradelink's standard service. Form customization services are required and pricing varies.

▶ Free demo: **Gradelink.com/setfree**

Prospective Student Form

Turn your website into a tool to collect prospects with the Prospective Student Form. As visitors to your website enter their information, it goes directly into your Gradelink account, making it simple to follow up with them. Use it on your mobile device to capture leads on the go.

Integrated Teaching Tools

One comprehensive system.

Get the advantage of bringing together everything teachers need in one place. Assignments from Lesson Plans can be added to the gradebook. Your choice of standards integrate with the lesson plans and assignments. And customized report cards bring together traditional grades or even standards reporting, at your school's preferred level of detail. It's all one complete system.

▶ See the advantage of using one comprehensive system in a live demo: **Gradelink.com/setfree**
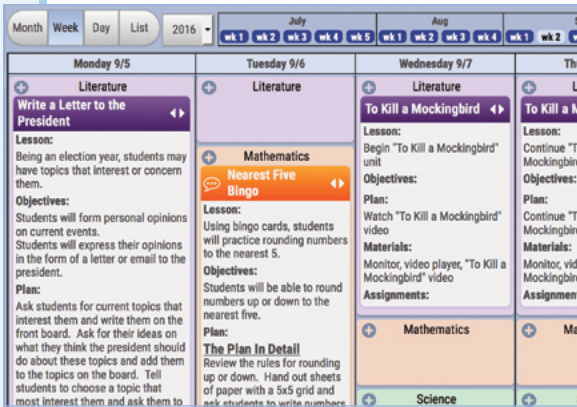
Lesson Plans

Prepare complete lesson plans right in Gradelink. Add assignments and homework, which can be included in the GradeSheet. Standards are fully integrated.

Each fully customizable plan section can be labeled and includes a rich text editor for top-notch formatting.
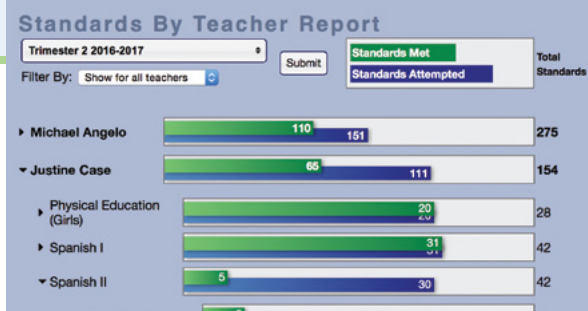
Intuitive functions make planning a breeze. Copy and paste lessons and move them forward or backward, or extend them across multiple days. Drag and drop lessons between days. Set up weekly schedules. View the calendar by the month, week or day. No wonder teachers love Gradelink's Lesson Plans!

Standards *(optional)*

For teachers and administrators that need to incorporate standards, it's easy see which ones have been covered in order to close any gaps in their curriculum. Teachers simply link assignments to any applicable standards to monitor how well students and classes are performing in a given set of standards, including category or sub-category averages.

Whether your school teaches to Common Core State Standards (CCSS), Next Generation Science or your own state or local diocese/district standards, Gradelink can accommodate your needs. Custom standards specific to your school can also be configured. We make it easy.

View: Percentage ☑ Show Nongraded	Homework: Ch.1 Tue. 03/15 5% (Home) Grade	Pop Quiz Sat. 05/21 10% (Quiz) Grade	Homework: Ch.2 Sat. 05/21 2% (Home) Grade	Class Discussion Wed. 08/24 Not Graded Grade	Class Grade	Projected Semester Grade
Aretti, Sosumi	75%	84%			91.5%	95.8%
Arownd, Orson	86%	72%			69.3%	84.7%
Cawm, Windsor	96%	IC	100%		85.5%	92.8%
Croud, Theresa	78%	76%			75.1%	87.6%
erroni, Bea	69%	68%	66.67%		76.7%	88.4%
First, Hugo	IC	88%			90.9%	95.5%
First, Igo	82%	96%			94.3%	97.2%
Maygitt, Willie	94%	100%	67%		96.8%	98.4%
Nokitov, Will U.	90%	76%			74.5%	3%
O'day, Colette	83%	EX			82.4%	2%
Overvyth, Gladys	76%	100%			94.7%	97.4%

Teacher Gradebooks

The GradeSheet combines the look and feel of a traditional gradebook with the advantages of instantly calculating final grades and displaying points, letters or percentage grades with a simple click. Customizable grade codes allow easy marking of assignments as absent, excused, late or any other preferred term.

Individual Assignment Comments
Teachers can leave helpful feedback on assignments for students and their parents to read when they log in.

Calendar
Homework assignments appear automatically on their due dates on class calendars.

Assignment Collections
Never retype an assignment again! Save homework and projects for re-use, complete with descriptions, file attachments, standards and more. Assignments can even be shared among teachers.

1. Alerts for Birthdays, Discipline and Absences
2. Lowest Grade Dropped
3. Customizable Grade Codes
4. Extra Credit
5. Nongraded Assignments
6. Class and Projected Grades

Custom Grade Scales
Mix and match virtually any grading scale, for any class, whether you use ABC or 123.
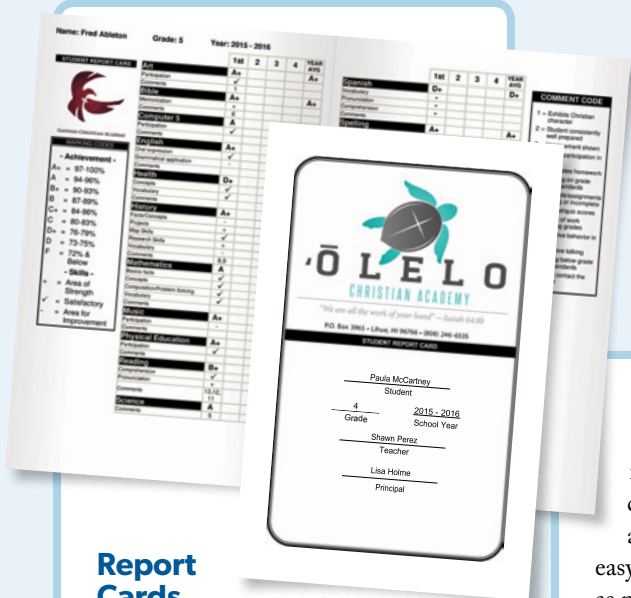
Access
Teachers can be granted access to detailed profile info, including medical notes, as well as view and enter discipline incidents. Conveniently accessible from the GradeSheet.

Mobile App
Parents and students can see assignments, grades and more with the Parent/Student App.
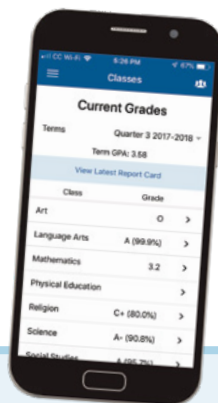
Report Cards

Choose from several customizable report card styles to fit your needs. Get a tailored report card with support for custom classes and grade scales, numbered and term comments, attendance, behavior, work habits and much more. Even include your school's logo or watermark.

Standards-based report cards can display averages for standard categories, subcategories, or individual standards.

Transcripts

Transcripts get updated automatically when teachers conclude classes for the term. Formatted and ready for printing, they are easy for administrators to update as needed. Your school's graduation requirements can be displayed to show earned and remaining units for each student.
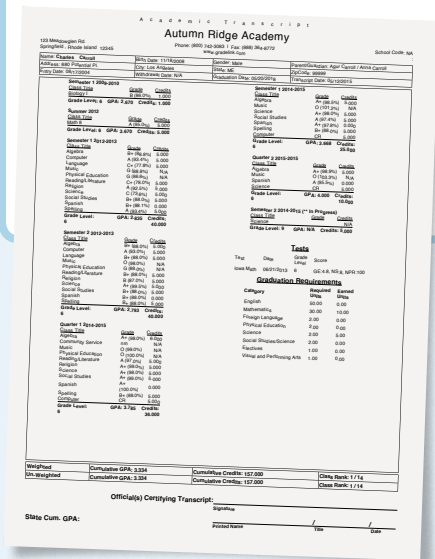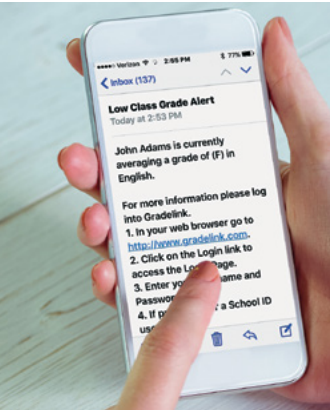
Students & Parents

Keep parents informed.

Parent/Student Access

Keep parents involved in their child's academic progress with easy access to grades, due dates, upcoming assignments and links to important files to download.

Auto Grade Monitoring

Help busy parents stay updated on their child's academic development with email alerts. They can opt for notices when their child either excels or underachieves in a class.

Attendance

Parents can monitor attendance and conduct on a daily basis and get instant email alerts for noted absences, tardies or other marks.

Mobile App

Parents and students get access to full academic and attendance information with the mobile app optimized for iPhones, iPads, and Android devices.

- Get alerts for grades and attendance.
- View class and assignment grades, attendance, upcoming homework, school news, teacher comments, enter and track service hours and more.

Download on the **App Store**

GET IT ON **Google Play**
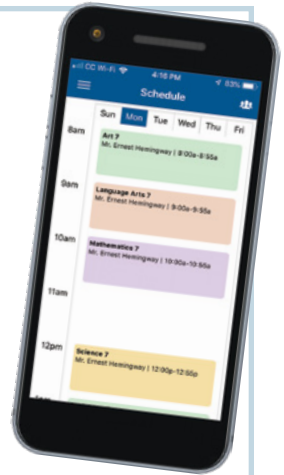
" I love how simple it is to communicate with parents and staff at the school."

— G2 Crowd reviewer

Multiple Language Options

Just like admins and teachers, parents and students can set their default language to Spanish or Chinese.

Homework and Late Work

When teachers add assignments to Gradelink's lesson planner and gradebook, parents and students will always know what's coming due, what their grades are, and any work that has become late or incomplete.

Behavior

With discipline email alerts, parents can be automatically notified of behavioral or disciplinary incidents, including dates, locations and the disciplinary actions taken.

Separate Logins

Gradelink provides separate logins for split families and individual student accounts.

View and Pay Bills

Save time and money on postage by posting statements online for parents' easy access. Add Payment Processing and parents can pay those invoices right online (see page 16).

Volunteer & Service Hours

It's easy for parents to submit volunteer or community service hours info right in Gradelink and in the Student/Parent app. Administrators can track total hours submitted and remaining by student or family, and approve submitted entries.

Districts & Dioceses

See the big picture.

District & Diocesan Gateway

Superintendents get a district/diocesan gateway with on-demand access to powerful reports, including demographics, academic performance, attendance, and student data from any school in the district or diocese. Run reports for the entire district or diocese, or for specific sub-groups which can be configured by district/diocese staff. Custom development is also available to suit your particular needs.

Total Schools	22	
Total Student Count	5268	
Average Student Count	239.5	

Student Count By Grade Level

Grade	Student Count	
PS	151	2.9%
PK	358	6.8%
K	524	9.9%
1	548	10.4%
2	501	9.5%
3	510	9.7%
4	545	10.3%
5	547	10.4%
6	529	10.0%
7	508	9.6%
8	541	10.3%

Student Count by school

St. Mary Academy	354
St. Paul School	273
Sacred Heart School	635

> *"Our school has used several online grading sites over the past few years. This is by far the best."*
>
> — *Christy F.*

▶ See for yourself with a live demo: **Gradelink.com/setfree**

Payment Processing

Secure and affordable.

Get integrated payment processing at competitive rates. Put a payment button in front of parents to let them pay any outstanding balances on demand. Collect registration fees by integrating Payments with EnrollMe*, Gradelink's online enrollment tool (see pg. 8). Fully automated recurring billing is also available. Contact Gradelink for more info today.

- Process all major credit cards at very low rates.

- Process ACH (bank account) debits for a flat $0.15 fee.

- Collect payments from parents right within Gradelink.

- Set up automatic recurring tuition payments online.

- Integrates with EnrollMe*—collect fees during enrollment.

PaySimple

We've partnered with PaySimple, an established leader in payment processing to offer Gradelink users exclusive pricing. With no long term contracts and an easy setup process, switching to Gradelink Payments is easy. Call today to learn more.

AutoPay

Recurring tuition billing is easy to automate right in the Gradelink interface. AutoPay uses plain language to make it simple to configure a set number of payments, spread out over a given period, using any of your accepted payment methods. Plus, get notified if a payment has failed.

Add Convenience Fees

With Gradelink Payments you can have convenience fees applied to parent payments automatically.

Powered by **PaySimple**

Tuition & Lunch Billing

Built-in financial power tools.
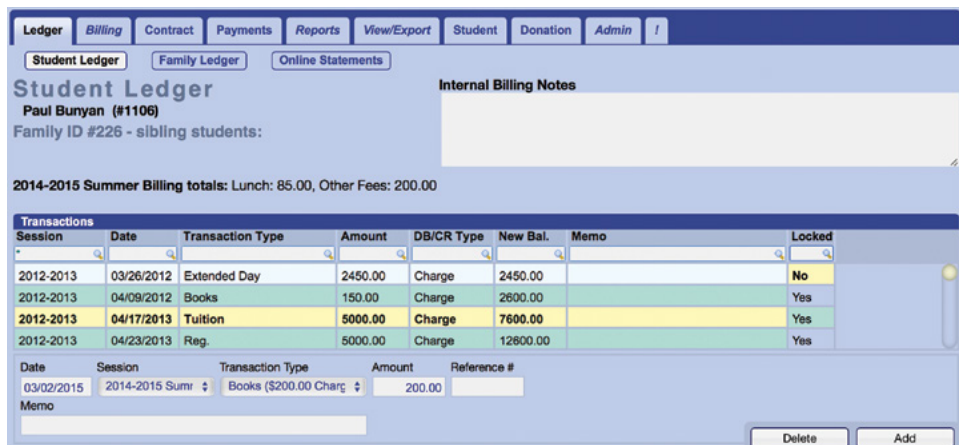
Make managing school finances easier with built-in tools like tuition and billing management, invoicing, donor tracking, student and family statements and childcare expense reports.

Statements and Reporting

Powerful reports are available to administrators, including account balances, receipts, lunch billing and family statements. Post student or family billing statements online for immediate download.
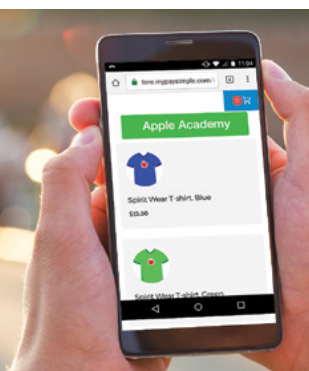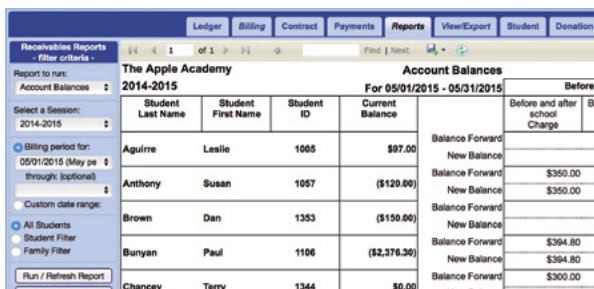
Online Stores and Fundraising

PaySimple forms create an effortless shopping experience with customizable shopping carts, allowing shoppers to click and buy from their smartphone or computer. Set up an online store to sell spirit wear and gift shop items or collect funds for fundraisers and events.
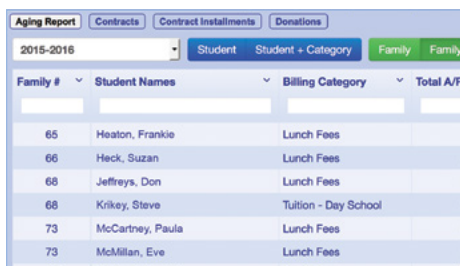
Aging Reports

Use the Aging Report to quickly list, search and sort through outstanding or credit balances, including overdue balances in 30, 60, and 90+ day intervals.

Getting Started

It's easy to get up and running with Gradelink. We'll walk you through the process step by step.

1. **Schedule a free demo.**
   Call 800-742-3083 or go to gradelink.com/setfree to schedule a friendly, no-pressure webinar session to discuss your needs.

2. **Let us get you set up.**
   We custom build your account and train your staff.

3. **Rest assured.**
   We back you up with top-rated personalized support.

Loaded with Tools Tailored to Your Needs

All the features listed below are included with Gradelink standard service.

Award-Winning Support
Unlimited Phone & Email Support
Unlimited Access to Gradelink's Help Website
Training for All Staff Members
Automatic Feature Updates

Attendance
Advance Holiday Scheduling
Attendance per Class Report
Attendance Register
Class Attendance & Conduct
Custom Attendance Report
Daily Attendance
Detailed Attendance Report
Extended Care
Preschool Sign-in
Student Roster/Data Export
Total School Attendance

Classes & Scheduling
Block Scheduling
Class Calendars
Concurrent Mixed Terms (Quarters/Trimesters/etc.)
Create & Manage Classes
Custom Class Types
Custom Grade Scales
Manage Grade Scales
Simple & Advanced Teacher Schedules
Standards Per Class
Student Scheduling

Communication
Email Blast (SmartSend)
Group Builder (SmartSend)
Prospective Student Form
School Calendar
School News/Announcements
School Web Pages
Teacher Web Pages

Discipline
Discipline Email Alerts
Discipline Records
Enter/Track Discipline

IT/General
100% Web-Based
Data Backed Up Daily
Graphics/School Logo Integration
iOS & Android Mobile Support
Login History
Secure SSL Login
Staff Permissions
Works in Chinese and Spanish
Works with Mac & Windows

Medical Records
Track Immunizations, Medications, Medical History, & Other Records

Misc. Reports*
Address Labels
Birthday List
Classes by Attendance
Classes by Average Grade
Family Directory
IEP Tracking
Lunch Reporting
Security Activity Log
Staff Roster
Standards Met by Teacher Report
Volunteer Service Hours Tracking

Report Cards
Comprehensive Reports
Conduct Reports
Customizable Report Cards
Deficiency Reports
Progress Reports
Standards-Based Report Cards

*See more reports on gradelink.com

Staff Accounts

Credentials
Employment Status
Full-featured Contact Info
Pay Grade
Set Access Levels
Set Notifications

Standards

Individual, Class &
    Teacher Metrics
Lesson Plan Standards Coverage
Standards-Based Grading
Standards Met Reporting

Student Information

Demographic Management
Ed-Fi Certified
Manage Student Records
School Averages Report
Student Ethnicity Reporting
Student Photos

Student/Parent Access

Auto Attendance Monitoring
    via Email
Auto Grade Monitoring
    via Email
Download File Attachments
Multi-class View
Parent Login
Student Login
Student/Parent App
Transcript Information
View Attendance & Conduct
View Current Assignments

View Current Grades
View School & Class Calendars
View Student Schedule
View Upcoming Assignments

Teacher GradeBooks

Access from Home or School
Annual Cumulative Grades
Assignment Collections
Assignment Type Weighting
Attach Files to Assignments
Auto-drop Lowest Grade
Class Effort & Citizenship
Copy Assignments
Create Preset Comments
Curves/Grade Boost
Custom Comments
Custom Grade Codes
Enter Info Once – No Uploading
Extra Credit
GPA/Scores Report (Honor Roll)
Incomplete Assignments Report
Lesson Plans
Letter, Points, Percentage
Low Grade Highlighting
Multi-class View
Preset Comments
Projected Semester Grade
Semester, Yearly Averages
Sports Eligibility Reports
Team Teaching/Grading
Track Homework, Tests,
    Projects, Quizzes, & More
Transcripts
Transcript Folder Labels

Unified Gradebooks (Log In
    Once For All Subjects)

Tuition & Billing

Accounts Receivable
Add Convenience Fees
Aging Report
Billing Statements
Incidental Billing

And more!

Premium Services

Districts & Dioceses

Age by Grade Level
Average Grades
Count by Grade Level
Gender & Ethnicity
View All Student Info

EnrollMe

Online Enrollment/Admissions

Integrations

Apple School Manager
FACTS Tuition
Georgia HOPE Scholarship
MicrosoftSchool Data
    Sync (SDS)
PaySimple
Renaissance RDI
Schoology
Wisconsin WISEdata

Payment Processing

Automatic Payments
Pay on Demand

SmartSend Pro

Text Alerts & Voice Messaging
Schedule Blast

Website Design

Tailored for Your School
Easy to Update
Responsive Design

We're in good company. Our list of integrations continues to grow to meet your needs.

 School
RENAISSANCE
Microsoft
schoology
PaySimple
Wisconsin DPI WISEdata Certified Vendor
ed-fi
FACTS

Compatibility:

Mac | Windows 10 Compatible | Safari | Firefox | Chrome | Internet Explorer

Student/Parent App:

Download on the App Store | GET IT ON Google Play | available at amazon appstore

Save time.
Improve enrollment.
Fulfill your mission.

"Putting grades, lesson plans, communication, teacher features and admin features all in one place is the best thing invented since sliced bread!"

— *Jamie B.*

Gradelink®
Student Information System

26741 Portola Pkwy
#1E-649
Foothill Ranch, CA 92610